



**It doesn't matter
how many resources you have...
If you don't know how to use
them; it will never be enough!**

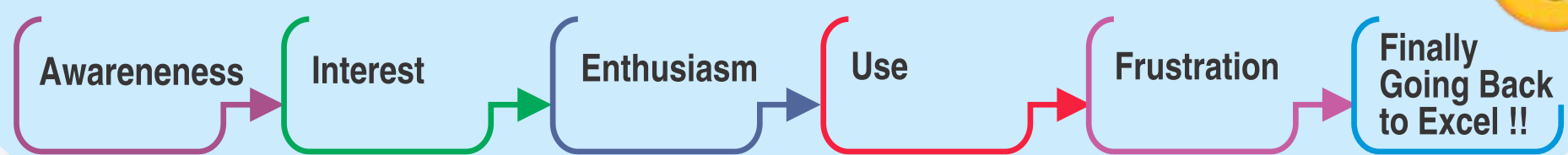
ENROLL FOR WORKSHOP ON

Effective Use of Microsoft® Project for Project Success

(Based on exhaustive experience of working on Microsoft® Project)

Mode: Online Duration: 2 Days (14 Hrs.)

Common pattern of using Microsoft® Project



So to change the above pattern, this course is designed to make participants comfortable & confident in using Microsoft® Project. The course helps in eliminating the frustration and leading projects to success through Effective use of Microsoft® Project. This course teaches the tool, it's application and also helps in "Exploiting" the tool to suit the project needs. The course helps in understanding the logic behind using Microsoft® Project.

Although this is a training course; the course is designed for application-oriented understanding of Microsoft® Project as a tool and not for BOOKISH understanding of concepts.



LEARN THE ART AND SCIENCE OF MANAGING PROJECTS WITH MICROSOFT PROJECT!!

Who should attend

Project Sponsors, Program Managers, Project Managers, Project Leaders, Project Engineers / Programmers / Assistants, Delivery Team Members, Project / Team Leads, PMO Members, Senior Consultants, Administrators, Staff Members, Business Analysts, any professional aspiring to become a effective Project Manager etc. involved in planning and implementation of projects from all sectors and disciplines.

Please note: All participants need to have Microsoft® Project (any version) installed on their machines / laptops.

FACILITATOR

Sameer Kamalapurkar - PMP®, PMI-ACP®
Catalyst - Project Management, facilitator & mentor!

An engineering and a management graduate, Sameer has acquired Project Management Professional (PMP)® certification long-ago. He has been conducting Project Management trainings since 2001. He has conducted more than 23,000 hours of training in Project Management domain including 500+ workshops on PMP® Certification. The best part is that 98% of the candidates have successfully cleared PMP® exam in their first attempt after attending Sameer's training.

That's quite a success rate!

Learning Objectives: The course will enable you to...

- Gain Project Management knowledge
- Certificate: 14 Contact hours of Project Management education
- Gain a sound understanding of the Microsoft® Project program
- Use and understand significance of various views, tables & reports
- Read and review the project schedule
- Learn the use and significance of various views, tables and reports
- Develop easy to track project schedules
- Track, analyse and report schedule progress by different methods
- Read and review the project schedule
- Create-&-practice Schedule development & Schedule tracking checklists
- The checklists are created considering practical situations
- Discussion on concept of Buffer Management using MS Project
- Multi-project scheduling with common resource pool (A Program scenario!)



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